

# Rental Agreement for Sharpless Auctions Inc.

The cost to rent Sharpless Auctions Complex is \$3200, with a 30 day advanced notice required. The days available for rental are Friday, Saturday and Sunday; three (3) day minimum. There is a \$500 deposit required for rental of building, which is due upon booking. The deposit will be applied towards the rent. This deposit is non refundable upon cancellation for whatever reason. Rescheduling of an event will also result in forfeiture of deposit. Included in the rent is a \$200 clean-up/building supervisor fee to be charged for all renters regardless of event. Payment of remaining rent balance is due upon arrival. An additional days rent will be charged if items are not removed from building by above mentioned time on date noted below, no exception.

Included in the rent:

- Main building (approx. 16,000 sq. ft.)
- Use of cafeteria seating area

Not included in rent:

- Office space
- Telephones or lines – all incoming call should be directed to cellular #'s
- Fax machines or lines/Copy machine
- Showcases or risers
- Access to storage areas: backroom and store room next to popcorn room
- Restaurant facilities including Pizza and Popcorn Room areas (These areas must be accessible in the event that they are open).

Available to rent in addition:

(20) round tables and (100) 8 ft. tables at \$7 each.

Smoking is not allowed in buildings. Alcohol cannot be sold on property. Alcohol may be given away; but renter must have Liquor Permit for day of events; copy of such permit on file with Sharpless Auctions. No pets/animals are allowed in facility. No vehicles are allowed inside building. Please bring your own supplies that may be needed. Also available to rent is the second building (approx. 6000 sq. ft.) at \$600 per day. This room is only available to rent in addition to rental of main building. This room is not available to be rented by itself due to location of restrooms, main entrance, and restaurant facility. The renter is responsible for all security of property brought into facility, as well as any damage that may occur to property belonging to Sharpless Auctions Inc.. It is also required that any theft occurring during rental period is to be reported and covered by renters insurance.

By signing this contract, you agree to all the above mentioned items and have paid the above mentioned deposit. No exceptions will be made to the above contract regardless of event or renter; unless noted below:

EVENT: \_\_\_\_\_

Rental Dates: 8am \_\_\_\_\_ to Noon Sunday \_\_\_\_\_

# of Round Tables \_\_\_\_\_ @ \$7 each = \$ \_\_\_\_\_ /# of 8' Tables \_\_\_\_\_ @ \$7 each = \$ \_\_\_\_\_

Table Rental Total = \$ \_\_\_\_\_

Total (Rental + Tables) Amount \$ \_\_\_\_\_ - Deposit Amount Paid \$ \_\_\_\_\_ = Balance Due \$ \_\_\_\_\_

\_\_\_\_\_  
Renters Name                      Date

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone #

\_\_\_\_\_  
Sharpless Auctions                      Date  
5049 Herbert Hoover Hwy NE  
Iowa City IA 52240